



## Upper Mount Bethel Township

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### UPPER MOUNT BETHEL TOWNSHIP PARKS/RECREATION BOARD REORGANIZATION MEETING MINUTES JANUARY 8, 2026 – 7:00 PM

#### **PART I**

Stavros Barbounis called the meeting to order at 7:05 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Orion Barbounis, Jenn Hughes, Sharon Cerny, Recording Secretary Cindy Beck, and Manager Graziano. Karyn Pinter arrived at 8:20 pm.

#### **PART II (Re-Organization)**

##### 1. PNRB

- a. Temporary Chair-Stavros appointed Manager Nick Graziano as the Temporary Chair.
- b. Chair-Temporary Chair Manager Graziano asked for nominations for the position of Chair of the PNRB. **MOTION** by Jenn to nominate Stavros as the Chair, seconded by Sharon. Vote: 4-0.
- c. Vice-Chair-**MOTION** by Stavros to nominate Sharon as Vice-Chair, seconded by Jenn. Vote: 4-0.
- d. Treasurer/Set Bond-**MOTION** by Stavros to nominate Karyn as Treasurer, seconded by Orion. Vote: 4-0. Manager Graziano will verify Bond amount.
- e. Secretary-**MOTION** by Stavros to nominate Orion as Secretary, seconded by Jenn. Vote: 4-0.

##### 2. Standing Committees

- a. Committee on Finance-Stavros assigned Karyn as the lead for Finance
- b. Committee on Programs-Stavros assigned Karyn as the lead for Programs
- c. Committee on Buildings/Grounds-Stavros assigned Sharon as the lead for Buildings/Grounds
- d. Committee on Personnel-Stavros assigned Jenn as the lead for Personnel

#### **PART III (Parks/Recreation Board Administration)**

1. Approval of the Agenda-**MOTION** by Orion to approve the agenda, seconded by Sharon. Vote: 4-0.

2. Approval of Meeting Minutes-November 13, 2025. Stavros stated that these were not prepared and will be on the agenda for February.
3. Approval of the Meeting Minutes- December 11, 2025-**MOTION** by Jenn to approve the December 11, 2025 meeting minutes, seconded by Orion. Vote: 4-0.

#### **PART IV (Business)**

##### 1. Park Development

- a. Softball Field Dugouts-Manager Graziano stated that he would like to know what the budget is for the dugouts. Since we did not get any funding from the Grow NORCO grant, what is the plan for funding. Manager Graziano stated that we will be looking to put out for bids in the beginning of February. Stavros stated he will be sending out letters looking for donations, for the year, but would like to know about what the cost of the dugouts will be. Manager Graziano would like to know by February 1<sup>st</sup> as to what donations Stavros was able to secure.
- b. Pickle Ball Courts-Manager Graziano stated that we did not get awarded the grant but he did budget for them.

Manager Graziano had some thoughts that he wanted to share with the Board and all the sports programs. Manager Graziano stated that he does not know why the township holds onto the money of each program. Each sports program should have their own organization, to have the control of their money, buy equipment/uniforms where they want, refund purchases without getting approvals, etc. The Parks/Rec Board needs to focus on park development and events. The Township's job is to maintain the property. All we need to know is who is on the fields and that you're insured. There was a discussion on registrations, recdesk, insurance, creating a board, getting tax id numbers, charging for field use, etc. Manager Graziano stated that the fields are covered by the Township, the sports program are not. Stavros stated that is really up to the individual sports program as to how they want to move forward.

- c. Updating Park Master Plan-Stavros stated that he planned asking Simon Collins to this meeting to discuss but did not follow up. This will be tabled.
- d. Dugout Banners/Outfield Fencing Banners-Fundraising-Stavros will be building a program on RecDesk for all businesses to sign up for a banner.
- e. Large Barn Feasibility study- Stavros stated that is also up for discussion with Simon Collins. This will be tabled.

##### 2. Sports & Recreation

- a. UMBT Softball-Dave Baggett stated that there was not much of an update. Winter clinics start next week. Dave asked about revising the Code of Conduct. Stavros will ask Karyn to email the basketball Code of Conduct to him. Once revised, this will be given to Solicitor Karasek for review.
- b. UMBT Field Hockey-Mallory stated that she is still waiting for Stavros to send the run book to her.
- c. UMBT Basketball-no update.

- d. UMBT Volleyball-Joann Dentith stated that they are looking to start March 16<sup>th</sup>. Joann stated that they will probably use RecDesk for sign ups this year. Stavros will create the program.
  - e. Slater Youth Football-Reno stated that all their equipment is now up at the park. Reno asked about repositioning the field to better suit their concessions. Reno also volunteered to spear head the concession stand set up, they have plenty of volunteers to help. There was a discussion on the power/panel, the transformer, COI, and food service permits. Manager Graziano will reach out to MetEd on the transformer. Reno stated that the park fields are for practice only, their games are held at Bangor Park. Tyler (soccer) stated that he hopes to resume using the fields, March through Father's Day.
3. Community Engagement
- a. July 4<sup>th</sup> Fireworks-Stavros stated the fireworks are secured for the 4<sup>th</sup> of July. Flyers will be put together. All vendors will use RecDesk for registration.
  - b. Veteran's Day-November 8<sup>th</sup>, rain date November 14<sup>th</sup>.
  - c. First Responders Picnic-Now called "Volunteer Appreciation Day". Date set for June 13<sup>th</sup>, movie night to follow.
  - d. Movie Nights-no discussion
  - e. Craft Show/Fall Festival-Sharon suggested not doing this event but consider doing farmers market, twice a month, starting in June through October. Karyn suggested starting with one day a month, the last Sunday of each month. June 28<sup>th</sup>, July 26<sup>th</sup>, August 30<sup>th</sup>, 10am-2pm.
4. Recreation Fund, Budget & Finances
- a. Revenue/Expenses Reporting-Stavros stated the balance in the rec fund as of today is \$86,511.05
5. Governance
- a. Sports Programs Rules & Regulations-Stavros stated this is about the Code of Conduct, which he will email Dave, and the run book, which he will email Mallory.
  - b. Facilities Use Agreement-This is a work in progress.

**PART IV** (Public Comment)

**PART V** (Adjournment)

**MOTION** by Orion to adjourn the meeting at 8:50 pm, seconded by Jenn. Vote: 5-0.

*Respectfully submitted by Cindy Beck-Recording Secretary*